GASFITTING AUTHORISATION (S20) APPLICATION FORM

Plumbers, Gasfitters and Drainlayers Board

Please complete this form if you want to apply for a gasfitting authorisation (section 20) assessment and authorisation. This for is for people making a new application and renewing their application.

Please send this completed form to licensing@pgdb.co.nz.

PERSONAL DETAILS:

Surname:		**First Name(s):**	
Date of birth (dd/mm/yyyy):		**Gender:**	Male ☐ Female ☐ Prefer not to disclose: ☐
Have you held a licence with the Board before?	☐ Yes ☐ No	**PGDB number (if applicable):**	
Mobile:		**Phone:**	
Email:			
Postal address:			

Ethnicity:	New Zealand Pākehā	☐	Indian	☐
	New Zealand European	☐	Chinese	☐
	Māori	☐	South African	☐
	Pasifika	☐	Other	☐
	European	☐		

GASFITTING TRAINING/ QUALIFICATIONS:

Dates (dd/mm/yy) to (dd/mm/yy) :	**Name of gasfitting training/qualification:**	**Location:**

EMPLOYMENT HISTORY (only include employment relevant to gasfitting):

Dates (dd/mm/yy) to (dd/mm/yy) :	Name of employer:	Type of gasfitting	Location:

YOUR WORK IN THE LAST 12 MONTHS:

Please provide a detailed description of the type of work you have been doing in the last 12 months.

CURRENT EMPLOYER DETAILS:

Employer name:		Phone:	

Email address:		Postal address:	

Only fill in this section if you are making an application for a new authorisation. If you are renewing your authorisation, skip to the Authorisation Changes section.

QUESTIONS:

1. Specify the fittings (i.e. Letlock union and Instantor) or the kinds of fittings and pipe materials (i.e. olive compression unions, threaded joints, brazed joints, Copper crimped, steel, proprietary pipe systems) that you intend to maintain and install.

2. Specify the particular appliances (e.g. Package burner, water heater) or the particular kinds of appliances (e.g. pizza oven, griddle, deep fryer, water heater) that you intend to maintain and install:

Appliance Type	Model	Manufacturer	Flue type	Input rating

3. What fuel gas will you be working with?:

☐	Natural gas	☐	BIO gas
☐	LPG	☐	Other (as per Gas Act 1992):

4. What type of work to be undertaken (may be one or more)?:

☐	New installations
☐	Additions and alterations
☐	Maintenance

5. What environment do you want to undertake the particular gasfitting work (may be one or more)?:

☐	Domestic, commercial, industrial	☐	Commercial kitchens, pizza ovens
☐	Spray booths, Powder coating ovens	☐	Motor homes/caravans, boats
☐	Package burners/boilers	☐	Other (please describe):

6. What additional training relevant to gasfitting and/or the scope of the work that you undertake (e.g. a new model package burner/oven) have you completed in the last 10 years?

7. What current/past licences have you held which allowed you to do this gasfitting work? Please specify New Zealand and international licences (if applicable).

Only fill in this section if you are renewing your authorisation. If you are making a new application, skip to the Supervision section.

AUTHORISATION CHANGES

1. Please look at your current Section 20 gasfitting authorisation schedule. Is the work listed in the schedule accurate?

☐ YES	☐ NO

2. Do you want to do any additional work not named in this schedule?
Please note that any changes may require additional assessment and extra cost.

☐ YES If yes, please provide details about the additional work you want to have add to your authorisation.	☐ NO (Please skip to supervision)

3. Please specify new or additional appliances you intended to maintain, install, test and certify; connect to the gas supply; and/or supervise others working on:

Appliance Type	Model	Manufacturer	Flue type	Input rating

4. Are there any new types of fuel gas do you want to work with?:			
☐	Natural gas	☐	BIO gas
☐	LPG	☐	Other (as per Gas Act 1992):
☐	No new types		

5. Are there any new environments do you want to undertake gasfitting work?:			
☐	Domestic, commercial, industrial	☐	Commercial kitchens, pizza ovens
☐	Spray booths, Powder coating ovens	☐	Motor homes/caravans, boats
☐	Package burners/boilers	☐	Other (please describe):
☐	No new environments		

SUPERVISION

1. Do you intend to supervise any persons installing or maintaining gas fuelled equipment?	
☐	No (please skip to the fitness to practice questions)
☐	Yes
If yes, do you have an audit system for supervision in place?	
☐	No
☐	Yes
Please describe the audit system for supervision:	
If you are renewing your authorisation, are you supervising more people than when you last applied?	

Please list the names of the people you are currently supervising:

FITNESS TO PRACTICE:

If you answer "yes" to any of the following questions, please attach the following documentation to your application:

- a full written explanation of the relevant matter
- any relevant documents e.g. decisions, charges, letters, health certificates.

1. Are you currently subject to any of the following in New Zealand or overseas: • a police investigation; and/or • a criminal charge being laid by the police; and/or • a guilty finding in a criminal proceeding including convictable driving offences? Disclosure is required even if the criminal proceedings resulted in discharge without conviction or a similar finding (for NZ applicants, please note your rights under the Criminal Records (Clean Slate) Act 2004 before providing details of any criminal record) Information about the Criminal Records Act 2004 can be found at https://www.justice.govt.nz/criminal-records/clean-slate.	☐ YES	☐ NO
2. Have you been subject to a formal inquiry or investigation into your performance or conduct, undertaken by an employer, or complaints, licensing, or professional body in New Zealand or overseas?	☐ YES	☐ NO
3. Have you had an adverse finding in any disciplinary action by an employer, or complaints, licensing, or professional body in New Zealand or overseas?	☐ YES	☐ NO
4. Have you had any restrictions placed on your practice of plumbing, gasfitting or drainlaying by an employer, or complaints, licensing, or professional body?	☐ YES	☐ NO

FEES:

Amount to be charged: $1,500

This application is charged on a full cost-recovery basis. The fee reflects the actual cost of processing your application.

You may receive a refund or an extra invoice depending on the time and resources required. If an assessor needs to travel to you, you must cover their travel costs.

It is important that you submit a complete application and evidence to avoid additional costs.

Please do not include any credit card information with this form.

- Once we have reviewed your application, we will send you a secure payment link.
- We no longer accept payments using credit or debit card information provided on the application form. This change helps us comply with our bank's requirements and protects your personal information.
- Find more information about our fees at https://www.pgdb.co.nz/apply_for_registration/fees/

APPLICANTS DECLARATION:

By submitting this application, I declare that the information I have provided is true and correct.

Please see our Privacy Statement to understand how we collect, use, share and store your personal information, including when we collect it from others or verify it with third parties, and how you can access and correct your personal information.

Find our Privacy Statement at https://www.pgdb.co.nz/resources/website_privacy_statement/

☐	I have read and understand the Privacy Statement		
Applicants signature:		**Date:**	